

Student Records Office

Application for Extension of Graduate Studies

Only students who are in their last official semester may apply for an extension. Please include a study plan for the remaining duration of the studies.

Jacobs University Bremen reserves the right to not approve your application for an extension. In this case you will have to leave the university without a degree.

Personal Information	
MatriculationN°	
First and Family Name	
Major / Field of Studies	
Please explain why you were unable to finish your studies and how you plan to finish within the extension period	
Student's signature	
I hereby request an extension of my graduate studies at Jacobs University Bremen. I have enclosed all necessary documents.	
Date	Signature
Academic Advisor's signature	
I hereby confirmed that I have been informed about the student's application for an extension. The enclosed study plan was discussed with me, and I approve it.	
Date	Signature
Dean's Decision	
<input type="checkbox"/> Application for extension approved <input type="checkbox"/> Application for extension denied	
Date	Signature
For internal use only	
Condition of Extension: (if any)	