

# Registrar Services

## CHOICE Module Pass Option Designation Form

**\*Please read the instructions below carefully.\***

Students may request, upon consultation with the Academic Advisor, for the grade of one passed CHOICE module (15 ECTS, old study structure) or CHOICE/Methods/Skills module (7.5 ECTS, new study structure) to be excluded from the calculation of the GPA and to be replaced by a 'P' (for pass) on the transcript under the following conditions and limitations:

- **No more than one** Pass Option may be applied during the entire undergraduate degree program and it **may not be applied on a failed module**.
- The Pass Option can be applied at any point before graduation, but for all internal grade-based evaluations (e.g., standing for study abroad application, President's list eligibility) the actual grades in the module will be considered.
- Once applied, the Pass Option **cannot be reverted into a grade or reassigned** to a different module.
- **It is strongly recommended that students consult with their Academic Advisor before applying the Pass Option**

Personal Information	
Matriculation N°	
Family Name, First Name	
Major	
Current Sem. (e.g., 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> )	
Academic Advisor	

Pass Option (students following the <u>new</u> study structure, matr. 1.9.19, fill in the second column)	
CHOICE Module N° and Name (15 ECTS)	<b>CH-</b>
CHOICE OR Methods/Skills Module N° and Name (7.5 ECTS)	<b>CH-                      <u>OR</u>                      JTMS-</b>

Student's Signature	
"I hereby request that the module listed above is shown as a passed module on my transcript".	
Date	Signature